



MENDOCINO COUNTY TOURISM COMMISSION, INC.

Organizational Development Committee

AGENDA

"The Organizational Development Committee shall be composed of a total of three (3) Directors and shall be chaired by the Vice-Chair of the Board of Directors. The Executive or its designee of the Corporation shall attend all Organizational Development Committee meetings as a non-voting member to provide staff support. The Committee shall be responsible for informing and advising the Board in the fulfillment of the Board's duties and obligations, for planning the annual training and orientation of board members, for planning and executing an annual community communications plan and, upon request, assisting the County in recruiting the Corporation's potential, future Board members."- *bylaws, Article 6, Section 6.1, (d) (iii)*

DATE: Tuesday, March 29, 2016

TIME: 3:30

PLACE: Mendocino County Tourism Commission Office, 345 N Franklin St. Fort Bragg CA 95437

CALL IN NUMBER: 1-605-475-5950 **ACCESS CODE:** 694806

I. CALL TO ORDER

II. ROLL CALL

III. CHAIR'S COMMENTS

IV. PUBLIC COMMENTS

V. APPROVE MINUTES FROM MARCH 07, 2016

OLD BUSINESS:

VI. CONFLICT OF INTEREST POLICY FOR MCTC DIRECTORS AND STAFF

VII. REVIEW FULLFILLMENT OF BOARD DUTIES AND OBLIGATIONS POLICY

VIII. REVIEW PLANS FOR ANNUAL COMMUNITY COMMUNICATIONS PLAN

IX. REVIEW REIMBURSEMENT OF MATERIALS AND STAFF TIME FOR DOCUMENTS REQUESTED BY THE PUBLIC

X. BYLAWS (SEPARATE ADHOC COMMITTEE TO REVIEW AND REPORT TO MCTC)

XI. DISCUSS BOARD RECRUITING TIMING AND SEATING AND HOW TO ASSIST SUPERVISORS IF REQUESTED

NEW BUSINESS:

XII. DEVELOP AND IMPLEMENT A COMMUNICATION PLAN/OUTREACH TO THE FORT BRAGG LODGING OWNERS IN AN EFFORT TO KEEP/REGAIN THEIR SUPPORT

XIII. SET NEXT MEETING

XIV. ADJOURNMENT