



COUNTY OF MENDOCINO  
DEPARTMENT OF PLANNING AND BUILDING SERVICES  
860 NORTH BUSH STREET • UKIAH • CALIFORNIA • 95482  
120 WEST FIR STREET • FT. BRAGG • CALIFORNIA • 95437

Steve Dunicliff, Director  
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Ft. Bragg Fax 707-961-2427  
pbs@co.mendocino.ca.us  
www.co.mendocino.ca.us/planning

May 17, 2016

3

Daphne Haney, Accountant  
Mendocino County Tourism Commission  
345 N. Franklin Street  
Fort Bragg, CA 95437

Subject: Business Improvement District (BID) Overpayment

Dear Daphne,

Due to a posting error and my misinterpretation of a month-end report, the County of Mendocino has overpaid MCTC \$208,302.14 in Business Improvement District (BID) Transient Occupancy Tax (TOT).

Since it is so close to year-end, it is important that the MCTC refund the overpaid amount to the County. Once this occurs, regular TOT and match disbursements will continue.

For your information I have attached a copy of the MUNIS Financial System printout that made me aware of the overpayment. Counter intuitively, a positive revenue balance reflects a fund shortfall.

Please remit the overpaid amount immediately to Planning and Building Services, 860 N. Bush Street, Ukiah, CA 95482, to my attention and made payable to the County of Mendocino.

I apologize for any inconvenience associated with this action. Should you have any questions, please feel free to contact me directly at (707)234-6677.

Sincerely,

  
Jonathan M. Moore  
Administrative Services Manager II

Attachment



05/09/2016 08:38  
moorej

MENDOCINO COUNTY PRODUCTION v10.3  
ACCOUNT DETAIL HISTORY FOR 2016 01 TO 2016 10

P 1  
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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
2110	2110-00-0000-0000-000000-760779- MENDOCINO CO LODGING BID								
									SOY BALANCE
16/01	64 07/01/15	CRP 2010	131565				-7,981.83	-134,128.16	
16/01	64 07/01/15	CRP 2010	131573				-142,109.99	-142,109.99	
16/01	64 07/01/15	CRP 2010	131649				-6,520.98	-148,630.97	
16/01	118 07/02/15	CRP 2010	131691				-9,016.40	-157,647.37	
16/01	118 07/02/15	CRP 2010	131695				-12,212.73	-169,860.10	
16/01	137 07/06/15	CRP 2010	131720				-1,464.56	-171,324.66	
16/01	142 07/01/15	GRV	ACCRUE	2014/15			-6,964.00	-178,288.66	
16/01	273 07/09/15	CRP 2010	131897				37,196.50	-141,092.16	
16/01	399 07/13/15	CRP 2010	132078				-1,165.08	-142,257.24	
16/01	400 07/01/15	GRV	ACCRUE	2014/15			3,406.82	-145,664.06	
16/01	453 07/14/15	CRP 2010	132138				8,129.08	-137,534.98	
16/01	453 07/14/15	CRP 2010	132148				-3,405.82	-140,940.80	
16/01	453 07/14/15	CRP 2010	132150				-2,439.96	-143,380.76	
16/01	574 07/16/15	CRP 2010	132184				-5,118.22	-148,498.98	
16/01	608 07/17/15	CRP 2010	132379				-1,469.92	-149,968.90	
16/01	608 07/17/15	CRP 2010	132389				-1,675.31	-151,644.21	
16/01	631 07/01/15	GRV	ACCRUE	2014/15			-7,057.74	-158,701.95	
16/01	672 07/22/15	CRP 2010	132397				31,411.61	-134,128.16	
16/01	672 07/22/15	CRP 2010	132496				-6,627.28	-140,755.44	
16/01	736 07/23/15	CRP 2010	132506				-476.36	-141,086.91	
16/01	736 07/23/15	CRP 2010	132531				-2,074.53	-143,637.80	
16/01	767 07/24/15	CRP 2010	132543				-2,565.07	-146,202.87	
16/01	773 07/27/15	GEN	132708				20.00	-146,182.87	
16/01	781 07/27/15	CRP 2010	132734				-11,524.59	-157,707.46	
16/01	782 07/01/15	GRV	ACCRUE	2014/15			12,074.71	-145,632.75	
16/01	844 07/29/15	CRP 2010	132848				-183.75	-145,816.50	
16/01	896 07/30/15	CRP 2010	132874				-2,638.86	-148,455.36	
16/01	910 07/31/15	CRP 1130	132909				-9,088.72	-157,544.08	
16/01	910 07/31/15	CRP 2010	132952				-5,208.79	-162,752.87	
16/01	910 07/31/15	CRP 1130	133055				-6,724.72	-169,477.59	
16/01	930 07/01/15	GRV	ACCRUE	2014/15			35,369.43	-134,108.16	
16/01	935 07/01/15	GRV	ACCRUE	2014/15			16,907.64	-117,200.52	
16/01	967 07/27/15	GEN	133138				-20.00	-117,220.52	
16/02	69 08/04/15	CRP 1130	133164				-8,330.57	-125,551.09	
16/02	103 08/05/15	CRP 1130	133203				-7,103.82	-132,654.91	
16/02	187 08/06/15	CRP 1130	133211				-699.31	-133,354.22	
16/02	187 08/06/15	CRP 2010	133216				-159.55	-133,513.77	
16/02	327 08/12/15	CRP 1130	133547				-614.39	-134,128.16	
16/02	327 08/12/15	CRP 2010	133552				-3,744.30	-137,872.46	
16/02	417 08/13/15	CRP 1130	133588				-5,322.66	-143,195.12	
16/02	417 08/13/15	CRP 1130	133624				-2,747.11	-145,942.23	
16/02	603 08/18/15	CRP 1130	133814				-569.33	-146,511.56	
16/02	774 08/20/15	CRP 2010	133936				-3,595.60	-150,107.16	
16/02	884 08/25/15	GEN	134200				-1,827.06	-151,934.22	
16/02	915 08/25/15	CRP 1130	134298				-1,600.10	-153,534.32	
16/02	1054 08/27/15	CRP 2010	134552				-6,969.59	-160,503.91	
16/02	1093 08/31/15	GEN	134552				-88.50	-160,592.41	
16/03	77 09/01/15	CRP 1130	134552				-34.75	-160,627.16	
16/03	77 09/01/15	CRP 2010	134552				-7,514.78	-168,141.94	
16/03	77 09/01/15	CRP 2010	134552				-963.41	-169,105.35	



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MENDOCINO COUNTY PRODUCTION v10.3  
ACCOUNT DETAIL HISTORY FOR 2016 01 TO 2016 10

05/09/2016 08:38  
moorej

ORG	ACCOUNT	JNL	EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
16/03	77	09/01/15	CRP	1130	134558					-18,997.79	-188,103.14	
16/03	131	09/02/15	CRP	1130	134617					-11,945.67	-200,048.81	
16/03	131	09/02/15	CRP	1130	134627					-9,321.93	-209,370.74	
16/03	281	09/08/15	CRP	1130	134789					-4,473.49	-213,844.23	
16/03	356	09/09/15	CRP	1130	134826					-5,210.56	-219,054.79	
16/03	443	09/10/15	CRP	1130	135033					-6,086.12	-225,140.91	
16/03	463	09/11/15	CRP	1130	135217					-2,378.44	-227,519.35	
16/03	484	09/14/15	CRP	1130	135238					-2,997.40	-230,516.75	
16/03	698	09/17/15	CRP	2010	135406					-2,563.47	-233,080.22	
16/03	733	09/18/15	CRP	1130	135454					-4,472.77	-237,552.99	
16/03	772	09/22/15	GEN							-693.03	-238,246.02	
16/03	842	09/23/15	CRP	1130	135738					-4.40	-238,250.42	
16/03	901	09/23/15	CRP	1130	135896					-6,972.03	-245,222.45	
16/03	1062	09/25/15	CRP	1130	136001					-5,053.75	-250,276.24	
16/03	1137	09/29/15	CRP	1130	136012					-9,205.76	-259,482.00	
16/03	1137	09/29/15	CRP	1130	136186					-9,296.39	-268,778.39	
16/04	173	10/01/15	CRP	1130	136230					-12,669.13	-281,447.52	
16/04	188	10/02/15	CRP	1130	136316					-186.59	-281,634.11	
16/04	327	10/06/15	CRP	1130	136348					-12,916.11	-294,550.22	
16/04	327	10/06/15	CRP	1130	136349					-2,933.05	-297,483.27	
16/04	418	10/07/15	CRP	1130	136415		12/2014			-320,990.80	-320,990.80	
16/04	465	10/08/15	GEN							2.99	-320,987.81	
16/04	522	10/08/15	CRP	1130	136450					-13.50	-321,001.31	
16/04	522	10/08/15	CRP	1130	136450					-2,848.61	-323,849.92	
16/04	671	10/15/15	API	005095			285103836	4221390		-2,811.06	-326,660.98	
16/04	715	10/14/15	CRP	1130	136678					134,128.16	-192,532.82	
16/04	908	10/19/15	CRP	1130	136907					-2,147.71	-194,680.53	
16/04	908	10/19/15	CRP	1130	136908					-5,378.67	-200,059.20	
16/04	980	10/21/15	GEN							-3,698.64	-203,757.84	
16/04	983	10/21/15	GEN							-20.00	-203,777.84	
16/04	1046	10/22/15	GEN							-900.56	-204,678.40	
16/04	1062	10/22/15	GEN							81.00	-204,597.40	
16/04	1135	10/23/15	CRP	1130	137110					-165.25	-204,762.65	
16/04	1204	10/26/15	CRP	1130	137126					-8,670.83	-213,433.48	
16/04	1204	10/26/15	CRP	1130	137138					-3,405.27	-216,838.75	
16/04	1257	10/26/15	GEN	1ST QR						-2,084.22	-218,922.97	
16/04	1396	10/29/15	CRP	1130	137271					-127.74	-219,050.71	
16/04	1396	10/29/15	CRP	1130	137272					-12,278.18	-231,328.89	
16/05	105	11/03/15	CRP	1130	137563					-8,810.25	-240,139.14	
16/05	105	11/03/15	CRP	1130	137564					-4,771.89	-244,911.03	
16/05	105	11/03/15	CRP	1130	137566					-9,621.95	-254,532.98	
16/05	297	11/05/15	CRP	1130	137744					-12,003.99	-266,536.97	
16/05	297	11/05/15	CRP	1130	137745					-2,773.06	-269,310.03	
16/05	298	11/06/15	CRP	1130	137889					-9,027.99	-278,338.02	
16/05	581	11/13/15	GEN							-1,708.79	-280,046.81	
16/05	593	11/12/15	CRP	1130	138084					-58.90	-280,105.71	
16/05	593	11/12/15	CRP	1130	138085					-3,907.95	-284,013.66	
16/05	826	11/19/15	CRP	1130	138223					-2,795.02	-286,808.68	
16/05	858	11/20/15	CRP	1130	138586					-2,659.36	-289,468.04	
16/05	892	11/23/15	CRP	1130	138658					-1,905.99	-291,374.03	
16/05	922	11/24/15	CRP	1130	138688					-322.00	-291,696.03	
16/06	129	12/01/15	CRP	1130	139132					-5,688.16	-297,384.19	
16/06	175	12/02/15	CRP	1130	139160					-6,750.64	-304,134.83	
16/06	175	12/02/15	CRP	1130	139160					-8,951.13	-313,085.96	



MENDOCINO COUNTY PRODUCTION V10.3  
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ORG	ACCOUNT	JNL	EFF	DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
16/06	175	12/02/15	CRP	1130		139161					-11,906.23	-324,992.19	
16/06	175	12/02/15	CRP	1130		139182					-2,372.78	-327,364.97	
16/06	437	12/10/15	API	005095				285103900	4224993		268,778.39	-58,586.58	
16/06	663	12/14/15	CRP	1130		139803					-2,389.48	-60,976.06	
16/06	663	12/14/15	CRP	1130		139804					-7,267.90	-68,243.96	
16/06	663	12/14/15	CRP	1130		139805					-2,679.20	-70,923.16	
16/06	711	12/15/15	GEN								-1,690.55	-72,613.71	
16/06	826	12/16/15	CRP	1130		139961					-1,581.94	-74,195.65	
16/06	826	12/16/15	CRP	1130		139962					-1,337.88	-75,533.53	
16/06	826	12/16/15	CRP	1130		139963					-2,712.28	-78,245.81	
16/06	901	12/17/15	CRP	1130		140013					-1,755.84	-80,001.65	
16/06	901	12/17/15	CRP	1130		140014					-2,684.03	-82,685.68	
16/06	901	12/17/15	CRP	1130		140015					-278.15	-82,963.83	
16/06	1024	12/21/15	CRP	1130		140180					-6,469.95	-89,433.78	
16/06	1091	12/21/15	CRP	1130		140180					-2,694.58	-92,128.36	
16/06	1092	12/22/15	CRP	1130		140190					-6,332.99	-98,461.35	
16/06	1220	12/28/15	CRP	1130		140298					-1,283.40	-99,744.75	
16/06	1220	12/28/15	CRP	1130		140300					-138.32	-99,883.07	
16/07	281	01/08/16	CRP	1130		140848					-1,173.05	-101,056.12	
16/07	281	01/08/16	CRP	1130		140849					-3,406.25	-104,462.37	
16/07	281	01/08/16	CRP	1130		140850					-5,498.48	-109,960.85	
16/07	281	01/08/16	CRP	1130		140851					-2,541.56	-112,502.41	
16/07	281	01/08/16	CRP	1130		140853					-3,113.57	-115,615.98	
16/07	281	01/08/16	CRP	1130		140855					-3,206.95	-118,822.93	
16/07	281	01/08/16	CRP	1130		140856					-1,031.78	-119,854.71	
16/07	281	01/08/16	CRP	1130		140857					-10,972.21	-130,826.92	
16/07	281	01/08/16	CRP	1130		140858					-1,198.35	-132,025.27	
16/07	281	01/08/16	CRP	1130		140859					-3,603.57	-135,628.84	
16/07	353	01/12/16	CRP	1130		140928					-3,087.19	-138,716.03	
16/07	772	01/21/16	API	005095				285103970	4227785		99,883.07	-38,832.96	
16/07	987	01/21/16	CRP	1130		141476					-1,292.31	-40,125.27	
16/07	1217	01/27/16	CRP	1130		141820					-3,633.97	-43,759.24	
16/07	1381	01/01/16	GEN	2nd QR							-111.31	-43,870.55	
16/08	274	02/04/16	CRP	1130		142372					-5,489.85	-49,360.40	
16/08	274	02/04/16	CRP	1130		142373					-5,871.72	-55,232.12	
16/08	274	02/04/16	CRP	1130		142376					-7,055.46	-62,287.58	
16/08	274	02/04/16	CRP	1130		142377					-2,081.70	-64,369.28	
16/08	274	02/04/16	CRP	1130		142378					-2,808.12	-67,177.40	
16/08	274	02/04/16	CRP	1130		142379					-1,865.49	-69,042.89	
16/08	448	02/09/16	CRP	1130		142622					-2,805.42	-71,848.31	
16/08	448	02/09/16	CRP	1130		142623					-998.06	-72,846.37	
16/08	448	02/09/16	CRP	1130		142625					-1,753.11	-74,599.48	
16/08	448	02/09/16	CRP	1130		142628					-4,096.92	-78,696.40	
16/08	448	02/09/16	CRP	1130		142690					-716.76	-79,413.16	
16/08	721	02/12/16	CRP	1130		142911					-1.00	-79,414.16	
16/08	761	02/16/16	CRP	1130		142937					-562.58	-79,976.74	
16/08	835	02/17/16	CRP	1130		143006					-1,570.03	-81,546.77	
16/08	1042	02/22/16	CRP	1130		143156					-2,965.41	-84,512.18	
16/08	1117	02/23/16	CRP	1130		143212					-4,218.67	-88,730.85	
16/09	77	03/01/16	CRP	1130		143534					-3,909.73	-92,640.58	
16/09	77	03/01/16	CRP	1130		143535					-7,149.68	-99,790.26	
16/09	205	03/03/16	CRP	1130		143729					-1,045.87	-100,836.13	
16/09	205	03/03/16	CRP	1130		143730					-8,786.96	-109,623.09	
16/09	205	03/03/16	CRP	1130		143731					-2,275.07	-111,898.16	

MCLAT #1  
7/1-9/2/15

MCLAT #2 / final  
10/1-12/31/15

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MENDOCINO COUNTY PRODUCTION v10.3  
ACCOUNT DETAIL HISTORY FOR 2016 01 TO 2016 10

ORG	ACCOUNT	JNL	EFF	DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
16/09	205	03	03/16	CRP	1130	143732					-1,141.39	-113,039.55	
16/09	509	03	11/16	GEN							-2,674.12	-115,713.67	
16/09	534	03	11/16	GEN							-1,239.03	-116,952.70	
16/09	591	03	17/16	API	037722			285104079	4232629	MCTC#2	45,397.31	-71,555.39	
16/09	695	03	15/16	CRP	1130						-4,130.77	-75,686.16	
16/09	868	03	18/16	CRP	1130						-1,431.61	-77,117.77	
16/09	868	03	18/16	CRP	1130						-2,310.87	-79,428.64	
16/09	949	03	22/16	GEN							-1,915.52	-81,344.16	
16/09	1176	03	25/16	CRP	1130						90,257.61	8,913.45	
16/09	1245	03	28/16	CRP	1130						-3,087.40	5,826.05	
16/09	1245	03	28/16	CRP	1130						-2,548.42	3,277.63	
16/10	82	04	01/16	CRP	1130						-10,930.08	-7,652.45	
16/10	195	04	06/16	CRP	1130						-7,398.53	-15,050.98	
16/10	675	04	21/16	API	037722						-9,187.81	-24,238.79	
16/10	816	04	20/16	CRP	1130			285104142	4234908	MCTC#3	126,475.71	102,236.92	
16/10	816	04	20/16	CRP	1130						-1,387.45	100,849.47	
16/10	816	04	20/16	CRP	1130						-3,511.46	97,338.01	
16/10	816	04	20/16	CRP	1130						-2,383.61	94,954.40	
16/10	816	04	20/16	CRP	1130						-2,188.43	92,765.97	
16/10	816	04	20/16	CRP	1130						-1,780.77	90,985.20	
16/10	816	04	20/16	CRP	1130						-3,772.02	87,213.18	
16/10	816	04	20/16	CRP	1130						-645.36	86,567.82	
16/10	908	04	21/16	CRP	1130						-1,082.25	85,485.57	
16/10	1008	04	25/16	CRP	1130						-868.42	84,617.15	
16/10	1042	04	01/16	GEN	3rd QR	146410					-6,585.90	78,031.25	
16/10	1149	04	27/16	CRP	1130	146494					-3,764.32	77,266.93	
LEDGER BALANCES --- DEBITS: 1,040,241.37 CREDITS: -831,939.23 NET: 208,302.14													
GRAND TOTAL --- DEBITS: 1,040,241.37 CREDITS: -831,939.23 NET: 208,302.14													

135  
120  
261

628k

\*\* END OF REPORT - Generated by Jon Moore \*\*

186 Records printed



MENDOCINO COUNTY PRODUCTION v10.3  
ACCOUNT DETAIL HISTORY FOR 2016 01 TO 2016 10

05/09/2016 08:38  
moorej

REPORT OPTIONS

Print GL Master Start-of-Year Balances?: Y  
 Year and Period range: 2016 1 to 2016 10  
 Source journal code: 01/01/70  
 Include entries on or after: N  
 Include Encumb/Lig entries: N  
 Include Budget entries: N  
 Print J/E comment and vendor: N  
 Double space journal detail: N  
 Separate page for each account: N  
 Multiyear view: D  
 Cash account: Subtotal by Date or Ref3/Deposit #: N