

## Executive Committee

Standard meetings schedule: as needed\*

The Executive Committee shall exercise the powers of the Board of the Corporation in relationship to matters that arise between regularly scheduled Board meetings. The Committee shall be delegated the authority to act in the name of the Board when exercising the powers and authority under the MCTC, INC Bylaws; and may not act contrary to the MCTC, INC. Bylaws to change the basic powers of the Board of Directors.

Meetings of the Committee may be called by the Chair of the Board in circumstances which requires immediate action fundamental to the interests of the Corporation; or by request from a Board member in writing to the Chair of the Board, specifying the reason(s) for such action to be taken. The Chair of the Board has the authority to determine the validity of cause for calling a Committee meeting and shall within forty-eight (48) hours from receipt of such request, notify the Board of Directors of said request and decision for the action taken. Committee meetings shall conform to all requirements of the Government Code, Section 54956.5, including but not limited to notice, minutes and reporting of actions taken.

- Cally Dym, Chair of the Board
- Jennifer Seward, Vice Chair of the Board
- Bernadette Byrne, Secretary of the Board
- Scott Connolly, Treasurer of the Board
- Jamie Peters-Connolly, Member of the Board
- Travis Scott, VMC Executive Director

## Festival Committee

Standard meetings schedule: the 1st Tuesday of each month at 10:00 AM\*

The Festival Committee is responsible for advising and making recommendations to the Board in fulfillment of its duties and obligations regarding all activities, including partnerships as they relate to Visit Mendocino County festivals and events.

- Bernadette Byrne, Chair
- **Margaret Pedroni**
- **Katrina Kessen , GUPTA**
- Tom Liden
- Tom Yates
- Gregg Lamer

- **Sharon Haag, Nelson Family Vineyard**
- Jamie Peters-Connolly
- Ramon Jimenez, VMC Marketing & Sales Coordinator

## Marketing Committee

Standard meetings schedule: the 1st Tuesday of each month at 10:00 AM\* in combination with the Festival Committee

The Marketing Committee is responsible for advising and making recommendations to the Board in the fulfillment of its duties and obligations regarding all marketing activities and issues, including but not limited to, advertising, public relations and website activities.

- Scott Connolly, Chair
- Bernadette Byrne
- Susie Plocher
- John Dixon
- Alyssum Weir
- **Raakesh Patel, Super 8/Holiday Inn – Ukiah**
- **Laura Cover, Wildflower Motel, Point Arena**
- Cally Dym
- Brett Schlesinger
- Kasie Gray
- Travis Scott, VMC Executive Director
- Ramon Jimenez, VMC Marketing & Sales Coordinator

## Finance Committee

Standard meetings schedule: the 1st Tuesday of each month at 12:30 PM\*

The Finance Committee is responsible for informing and advising the Board in the fulfillment of its financial duties and obligations, including but not limited to, preparing and reviewing budgets and financial statements, and for selecting a Certified Public Accountant to perform financial reviews and audits.

- Scott Connolly, Chair
- Cally Dym
- Jitu Ishwar
- Jennifer Seward

- Travis Scott, VMC Executive Director

## Visitor Services Committee

Standard meetings schedule: quarterly, dates TBD\*

The Visitor Services Committee is responsible for advising and making recommendations to the Board in the fulfillment of its duties and obligations regarding all activities, including partnerships and sales efforts as they relate to the serving of visitors countywide and for stakeholder education.

- Sharon Davis, Chair
- **Jo Bradley**
- **Elaine Wing-Hillesland, Raku House – Village of Mendocino**
- Jamie Peters-Connolly
- Rakesh Taneja
- Jon Glidewell
- Ramon Jimenez, Marketing and Sales Coordinator

## Personnel Committee

Standard meetings schedule: as needed\*

The Personnel Committee is responsible for evaluating the performance of the Executive Director, and, upon request, assist the ED in determining the Corporations' staffing needs, and creating job descriptions and determining compensation for all Staff.

- Cally Dym, Chair
- Jennifer Seward
- Jitu Ishwar
- Travis Scott, VMC Executive Director

## Ad Hoc Bylaws Committee

Standard meetings schedule: as needed\*

The Board Chair, with the concurrence of the Board of Directors, has the authority to establish Ad Hoc Committees and to appoint its members. These committees shall be for a prescribed period of time. It is at the desecration of the Board to establish both the duration of time and the duties of said committees.

- Cally Dym, Chair
- Jitu Ishwar
- Jennifer Seward
- Bernadette Byrne
- Travis Scott, VMC Executive Director

## **Organizational Development Committee**

Standard meetings schedule: quarterly, dates TBD\*

The Organizational Development Committee is responsible for informing and advising the Board in the fulfillment of the Board's duties and obligations; for planning of the training and orientation of Board members; and for planning and executing an annual community communications plan and, upon request, assisting the County in recruiting the Corporation's potential, future Board members.

- Cally Dym, Chair
- Sharon Davis
- Jennifer Seward
- Travis Scott, VMC Executive Director