



**MENDOCINO COUNTY TOURISM COMMISSION, INC.
SPECIAL EXECUTIVE COMMITTEE AGENDA**

DATE: Monday, February 3, 2020 1:30PM – 3:30PM

PLACE: Mendocino Winegrowers Inc. 390 West Standley Street Ukiah, CA 95482

***CALL-IN LOCATIONS: None**

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

1. CALL TO ORDER

2. ROLL CALL

BOARD MEMBER

Cally Dym (CD)

Jennifer Seward (JS)

Bernadette Byrne (BB)

Scott Connolly (SC)

ATTENDANCE

Present Absent

Present Absent

Present Absent

Present Absent

TITLE

Chair of the Board

Vice Chair of the Board

Secretary of the Board

Treasurer of the Board

STAFF MEMBER

Travis Scott (TS)

Emily Saengarun (ES)

ATTENDANCE

Present Absent

Present Absent

TITLE

Executive Director

Administrative Services Manager

INTRODUCTION OF GUESTS

3. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

4. Introduction of 19/20 Budget and Supporting Documents: Discussion Possible Action

- a. Budget to Actual 2019/2020 3 scenarios presented to reduce organizational expenses
- b. Cash Flow through end of FY 19/20
- c. Supporting Narrative Documents
 - 1. Approval/Adoption of expense reduction scenario
- d. Review/Discuss Financial Policies & Procedures

**5. PERSONNEL COMMITTEE
(CLOSED SESSION)**

6. ADJOURN