



**MENDOCINO COUNTY TOURISM COMMISSION, INC.  
FINANCE COMMITTEE AGENDA**

**DATE: Tuesday, February 1, 2021, TIME: 12:00 PM**

CALL IN LOCATION: ZOOM

<https://us02web.zoom.us/j/82749602218>

\*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

**1. CALL TO ORDER**

**2. ROLL CALL**

<b>Board Member</b>	<b>Attendance Status</b>		<b>Title</b>
Kasie Gray (KG)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	BOD Treasurer   Inland Promotional
Scott Connolly (SC)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	BOD Chair   Medium Lodging Operator; Coastal
Cally Dym (CD)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	BOD Vice Chair   Large Lodging Operator
Bernadette Byrne (BB)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	BOD Secretary   Winery/Winegrower
<b>Staff Member</b>	<b>Attendance Status</b>		<b>Title</b>
Travis Scott (TRS)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Executive Director

**Introduction of Guests:**

**3. CHAIR’S COMMENTS:**

**4. BOD CHAIR'S COMMENTS:**

- Fiduciary and Due Diligence responsibilities of Committee Members
  - Pre-review of all materials in Agenda Packet
  - Proper use of Motions to advance (or not) discussions/votes on Actionable Items.
  - Serious deliberation on whether or not to require a viewing of Actionable Items (or selected portions of Actionable Items) by the full BOD. The outcome of this deliberation will determine whether one or more Finance Committee members will "comment" between the BOD motion/vote that a full viewing is required before voting.

**5. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

**6. CONSENT AGENDA ITEMS:  Discussion  Possible Action**

- Minutes from 01.13.2022 Meeting

**7. ITEMS FOR REVIEW:  Discussion  Possible Action**

- SBMC Checking & Savings Account Signature Card Update Resolution | *Approve for Board Approval* | See Attachment
- Financial Statements
  - December 2021 | *Approve for Board Approval* | See Attachment
  - Review Cash Flow Spreadsheet
- FY 2022/2023 Budget Discussion
  - Per Contract MCTC should budget \$1,742,958.20 - Discussion & ED recommendations

**8. FUTURE AGENDA ITEMS:  Discussion**

**9. NEXT MEETING:  Discussion**

TENTATIVE: Tuesday, March 1, 2022, 12:00 PM, 105 West Clay Street, Ukiah CA 95482

**10. ADJOURN:  Action**