



MENDOCINO COUNTY TOURISM COMMISSION, INC.
FINANCE COMMITTEE AGENDA

DATE: Tuesday, September 5, 2023 | START TIME: 12:00 PM
PLACE: Visit Mendocino County: 105 W Clay Street, Ukiah, CA 95482
and
ZOOM: <https://us02web.zoom.us/j/87632842679>

1. CALL TO ORDER

2. ROLL CALL

Board Member	Attendance Status	Title
Kasie Gray (KG)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	BOD Treasurer Inland Promotional
Brett Schlesinger (BS)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	BOD Chair Food & Beverage Operator
Vacant Seat	<input type="checkbox"/> Present <input type="checkbox"/> Absent	
Staff Member	Attendance Status	Title
Travis Scott (TRS)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	CEO

Introduction of Guests:

3. CHAIR/TREASURER COMMENTS:

4. PUBLIC COMMENT ON NON-AGENDA ITEMS:

The Committee cannot discuss issues or take action on any requests during the comment period.

5. SCOTT CONNOLLY FAREWELL

6. CONSENT AGENDA ITEMS: Discussion Possible Action

- July 2023 Meeting Minutes– **See Attachment | Approve**
- August 2023 Meeting Minutes– **See Attachment | Approve**

7. ITEMS FOR REVIEW: Discussion Possible Action

- Financial Statements
 - July 2023 | **See Attachment | Approve for Board Approval**
- Review Cash Flow Spreadsheet
- Adjusting Journal Entry to clear PP Exp acct 1230 | **See Attachment | Approve**
- Add Account 6580 “Contract Writing” to COA and move \$24,000 from 5130 to fund | **Approve**
- Vacant Finance Committee Seat: take to whole BoD in October or operate with two members?
- See letter of Instruction to SBMC removing former Chair of BoD | **See Attachment**
 - New signature cards to be signed at SBMC by: TRS, KG & BS

8. FUTURE AGENDA ITEMS: Discussion

9. NEXT MEETING: Discussion

TENTATIVE: Tuesday, October 3, 2023 @ 12:00 PM

10. ADJOURN: Action