



**MENDOCINO COUNTY TOURISM COMMISSION, INC.
FINANCE COMMITTEE MINUTES**

DATE: Wednesday, January 8, 2020 TIME: 11:30 AM

PLACE: 105 W. Clay Street Ukiah CA 95482 | CALL IN LOCATION: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER

II. ROLL CALL

Board Member	Attendance Status		Title
Cally Dym (CD)	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Vice Chair/Large Operator; Coastal
Jennifer Seward (JS)	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Treasurer/ At Large Member
Jitu Ishwar (JI)	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Inland Large Lodging Operator
Staff Member	Attendance Status		Title
Travis Scott (TS)	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Executive Director
Emily Saengarun (ES)	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Administrative Services Manager
Daphne Haney (DH)	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent	Contractor/Accountant

Introduction of Guests

John Kuhry (JK) | Arrived at 11:50 AM | Exited at 12:54 PM

III. CHAIR’S COMMENTS

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. CONSENT AGENDA ITEMS Discussion Possible Action

- Minutes from 11.27.2019 Meeting
JI motioned for approval, CD 2nd, all present approved, motion passed.

VI. ADDITIONAL ITEMS FOR REVIEW Discussion

- Financial Statements
 - November 2019 | Approve for Board Review/Approval Possible Action
JI motioned for approval, CD 2nd, all present approved, motion passed.
 - Check Register: 11/1/2019 to 11/30/2019
- Credit Card Statements
 - December 2019 (November 2019 Charges)
- Current Staff & Contractor Reimbursements
 - November 2019
(Note: JS Recommends to used speedometer reading for mileage calculations)
- Credit Card Points Use | No Change

VII. FUTURE AGENDA ITEMS Discussion

- Open a Line of Credit w/ Savings Bank – 200k max
- Cash Flows w/ all Current Payments

VIII. NEXT MEETING Discussion

TENTATIVE: Wednesday, February 26, 2020 at 11:00 AM, 105 West Clay Street, Ukiah CA 95482
CALL IN LOCATION: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

IX. ADJOURN Action

1:24 PM