



**MENDOCINO COUNTY TOURISM COMMISSION, INC.
FINANCE COMMITTEE MINUTES**

DATE: Wednesday, November 27, 2019 TIME: 11:00 AM

PLACE: 105 W. Clay Street Ukiah CA 95482

CALL IN LOCATION: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

CONFERENCE BRIDGE NUMBER: (707) 671-7833, Conference Number: 1286 #, Participation PIN: 50-8962 #

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER

II. ROLL CALL

Board Member	Attendance Status		Title
John Kuhry (JK)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Chair/At Large Member
Jennifer Seward (JS)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Treasurer/Arts Organization/Attractions
Jitu Ishwar (JI)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Inland Large Lodging Operator
Staff Member	Attendance Status		Title
Travis Scott (TS)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Executive Director
Emily Saengarun (ES)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Administrative Services Manager
Daphne Haney (DH)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Contractor/Accountant

Introduction of Guests

III. CHAIR’S COMMENTS

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. CONSENT AGENDA ITEMS Discussion Possible Action

- Minutes from 9.25.2019 Meeting
- Note: No 10.30.2019 Meeting | Cancelled with no notice due to PG&E weather event power shut off

VI. ADDITIONAL ITEMS FOR REVIEW Discussion

- Financial Statements
 - September 2019 | Approve for Board Review/Approval Possible Action
 - October 2019 | Approve for Board Review/Approval Possible Action
 - Check Register: 9/1/2019 to 10/31/2019
- Credit Card Statements
 - October 2019 (September 2019 Charges)
 - November 2019 (October 2019 Charges)
- Current Staff & Contractor Reimbursements
 - September 2019
 - October 2019
- Credit Card Points Use

VII. FUTURE AGENDA ITEMS Discussion

VIII. NEXT MEETING Discussion

TENTATIVE: Wednesday, **December 25, 2019** at 11:00 AM, 105 West Clay Street, Ukiah CA 95482

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IX. ADJOURN Action