



MENDOCINO COUNTY TOURISM COMMISSION, INC.

FINANCE COMMITTEE AGENDA

DATE: Tuesday, November 3, 2020 TIME: 12:00 PM

CALL IN LOCATION: ZOOM

<https://us02web.zoom.us/j/82221927502?pwd=V0JLbEpMQjVCWXNVdTdmcUIWOGJXQT09>

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER

II. ROLL CALL

Board Member	Attendance Status		Title
Scott Connolly (SC)	X Present	<input type="checkbox"/> Absent	BOD Treasurer Medium Lodging Operator; Coastal
Jennifer Seward (JS)	X Present	<input type="checkbox"/> Absent	BOD Vice Chair At Large
Jitu Ishwar (JI)	X Present	<input type="checkbox"/> Absent	BOD Member Large, At Large Lodging Operator; Inland
Staff Member	Attendance Status		Title
Travis Scott (TS)	X Present	<input type="checkbox"/> Absent	Executive Director

Introduction of Guests:

- Bernadette Byrne, MWI, Secretary of the Board
- Cally Dym, LRI, Chair of the Board
- Jamie Peters-Connolly, Executive Member of the Board
- Ramon Jimenez, MCTC Staff

III. CHAIR’S COMMENTS: N/A

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. CONSENT AGENDA ITEMS Discussion Possible Action

- Minutes from 10.13.2020 Meeting
 - Motion by JS, 2nd by JI *Roll Call Vote, Motion Carries*

VI. ADDITIONAL ITEMS FOR REVIEW Discussion Possible Action

- Financial Statements
 - September 2020 | Approve for Board Approval
 - Motion by JI, 2nd by JS *Roll Call Vote, Motion Carries*
- Cash Flow and Budget Tracking | Discussion – TS went over current financial position and cash on hand.
- Corragio Group/Strategic Plan Update | Recommendation to the BoD to increase 20/21 overall spending by 3.15% or \$25,461.80 (unbudgeted) in account 7080 to be used to engage with Corragio Group to update the MCTC/VMC strategic plan | Approve for Board Approval
 - Motion exactly as written by JS, 2nd by JI *Roll Call Vote, Motion Carries*
 - Process should begin at January BoD meeting 1/14/2021

VII. FUTURE AGENDA ITEMS Discussion

- Completion and certification of annual audit

VIII. NEXT MEETING Discussion

TENTATIVE: Tuesday, December 1, 2020 12:00 PM, 105 West Clay Street, Ukiah CA 95482
 CALL IN LOCATION: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

IX. ADJOURN Action

- Motion by JS at 12:38 PM