



**MENDOCINO COUNTY TOURISM COMMISSION, INC.
FINANCE COMMITTEE MINUTES**

DATE: Tuesday, September 1, 2020 TIME: 12:00 PM

CALL IN LOCATION: ZOOM <https://us02web.zoom.us/j/82923267335?pwd=N3hGY1NUdERsZzVROTB4Z1k0UWJ0Zz09>

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER 12:06 PM by Committee Chair, SC

II. ROLL CALL

Board Member	Attendance Status		Title
Scott Connolly (SC)	X Present	<input type="checkbox"/> Absent	BOD Treasurer Medium Lodging Operator; Coastal
Jennifer Seward (JS)	X Present	<input type="checkbox"/> Absent	BOD Vice Chair At Large
Jitu Ishwar (JI)	<input type="checkbox"/> Present	X Absent	BOD Member Large, At Large Lodging Operator; Inland
Staff Member	Attendance Status		Title
Travis Scott (TS)	X Present	<input type="checkbox"/> Absent	Executive Director

Introduction of Guests:
Cally Dym, Chair MCTC and LRI
Ramon Jimenez, MCTC Staff

III. CHAIR’S COMMENTS

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. CONSENT AGENDA ITEMS Discussion Possible Action

- Minutes from 08.12.2020 Meeting,
 - Motion by JS, 2nd by SC *Roll Call Vote, Motion Carries*

VI. ADDITIONAL ITEMS FOR REVIEW Discussion Possible Action

- Financial Statements
 - July 2020 | Approve for Board Approval
 - Motion by to approve financials with a move of \$8333 in account 5520 to 2019/2020 financials: JS, 2nd by SC *Roll Call Vote, Motion Carries*
- Cash Flow and COVID-19 Budget Reductions | Discussion
- Payroll Tax Deferral Order effective 9/1/2020 click [here](#) for more information from WiPFLI | Discussion & Action
 - Make no organizational changes at this point in time.

VII. FUTURE AGENDA ITEMS Discussion

- ED to present potential budget with addition of newly approved position by Personnel Committee

VIII. NEXT MEETING Discussion

TENTATIVE: Tuesday, October 13, 2020 12:00 PM, 105 West Clay Street, Ukiah CA 95482 ****NOTE DATE****
CALL IN LOCATION: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

IX. ADJOURN Action

- Motion by JS at 12:43 PM