

### MENDOCINO COUNTY TOURISM COMMISSION, INC.

## **Finance Committee Agenda**

DATE: Wednesday, April 29, 2019 TIME: 12:00 PM PLACE: 105 W. Clay Street Ukiah CA 95482 Redwood Empire Fair Grounds, 1055 N State St, Ukiah, CA 95482 (605) 562-0400, access code 443-8581#

#### I. CALL TO ORDER

#### **II. ROLL CALL**

| a. | Board Member         | Attendance Status |          | Title                                   |
|----|----------------------|-------------------|----------|---|
|    | John Kuhry (JK)      | Present           | ☐ Absent | Chair/At Large Member                   |
|    | Jennifer Seward (JS) | ☐ Present         | ☐ Absent | Treasurer/Arts Organization/Attractions |
|    | Jitu Ishwar (JI)     | Present           | Absent   | Inland Large Lodging Operator           |
| b. | Staff Member         | Attendance Status |          | Title                                   |
|    | Travis Scott (TS)    | Present           | ☐ Absent | Executive Director                      |
|    | Emily Saengarun (ES) | ☐ Present         | ☐ Absent | Administrative Services Manager         |
|    | Daphne Haney (DH)    | ☐ Present         | ☐ Absent | Contractor/Accountant                   |
|    |                      |                   |          |   |

#### c. Introduction of Guests

### **III. CHAIR'S COMMENTS**

#### IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

# V. CONSENT AGENDA ITEMS $\sqrt{J}$ Discussion $\sqrt{J}$ Possible Action

- Minutes from 4.3.2019 Meeting
- March 2019 Financial Statements

### VI. ADDITIONAL ITEMS FOR REVIEW 🞵 Discussion

- Mid Year Budget Adjustments (See Attachment) **Z** Possible Action
- Approval of up to \$30k Nonbudgeted Dollars for Possible Uncontracted Marketing Opportunities, This FY Possible
  Action
- April Credit Card Statement (March Charges)
- Current Staff & Contractor Reimbursements
- Credit Card Points Use

### X. FUTURE AGENDA ITEMS 🔀 Discussion

# XI. NEXT MEETING **Z** Discussion

TENTATIVE: Wednesday, May 29, 2019 at 11:00 AM

105 West Clay Street, Ukiah CA 95482

Call-in: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

## XII. ADJOURN Z Action

<sup>\*</sup>Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.