



**MENDOCINO COUNTY TOURISM COMMISSION, INC.  
FINANCE COMMITTEE AGENDA**

**DATE: Wednesday, September 25, 2019 TIME: 11:00 AM**

**PLACE: 105 W. Clay Street Ukiah CA 95482**

**CONFERENCE BRIDGE NUMBER: (707) 671-7833, Conference Number: 1286 #, Participation PIN: 50-8962 #**

\*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

**I. CALL TO ORDER**

**II. ROLL CALL**

<b>a. Board Member</b>	<b>Attendance Status</b>	<b>Title</b>
John Kuhry (JK)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Chair/At Large Member
Jennifer Seward (JS)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Treasurer/Arts Organization/Attractions
Jitu Ishwar (JI)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Inland Large Lodging Operator
<b>b. Staff Member</b>	<b>Attendance Status</b>	<b>Title</b>
Travis Scott (TS)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Executive Director
Emily Saengarun (ES)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Administrative Services Manager
Daphne Haney (DH)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Contractor/Accountant
<b>c. Introduction of Guests</b>		

**III. CHAIR’S COMMENTS**

**IV. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

**V. CONSENT AGENDA ITEMS  Discussion  Possible Action**

- a. Minutes from 9.3.2019 Meeting

**VI. ADDITIONAL ITEMS FOR REVIEW  Discussion**

- a. Financial Statements
  - o August 2019 | Approve for Board Review/Approval  Possible Action
  - o Check Register
- b. Credit Card Statements | September 2019 (August 2019 Charges)
- c. Current Staff & Contractor Reimbursements | August 2019
- d. Credit Card Points Use

**VII. FUTURE AGENDA ITEMS  Discussion**

**VIII. NEXT MEETING  Discussion**

TENTATIVE: Wednesday, October 30, 2019 at 11:00 AM, 105 West Clay Street, Ukiah CA 95482  
CALL IN LOCATION: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

**IX. ADJOURN  Action**