



MENDOCINO COUNTY TOURISM COMMISSION, INC.

Finance Committee Minutes

DATE: Wednesday, January 30, 2019 TIME: 11:00 AM

PLACE: 105 W. Clay Street Ukiah CA 95482

Redwood Empire Fair Grounds, 1055 N State St, Ukiah, CA 95482

(605) 562-0400, access code 443-8581#

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER

11:14 AM

II. ROLL CALL

a. Board Member	Attendance Status	Title
John Kuhry (JK)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Chair/At Large Member
Jennifer Seward (JS)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Treasurer/Arts Organization/Attractions
Jitu Ishwar (JI)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Inland Large Lodging Operator
b. Staff Member	Attendance Status	Title
Travis Scott (TS)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Executive Director
Emily Saengarun (ES)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Administrative Services Manager
Daphne Haney (DH)	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent	Contractor/Accountant
c. Introduction of Guests		

III. CHAIR'S COMMENTS

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. APPROVE MINUTES FROM 1.9.19 Discussion Possible Action

VI. REVIEW December Credit Card Statement Discussion

VII. REVIEW Current Staff & Contractor Reimbursements Discussion

VIII. REVIEW AND POSSIBLE ACTION TO APPROVE December 2018 Financial Statements Discussion Possible Action

JK moved for approval, JI 2nd the motion, all in attendance voted yes, motion passed

IX. Move \$20,606.09 to 3100 Contingency – Restricted* Discussion Possible Action

*note: to be in compliance with the 2018/2019 BID Annual Report

JK moved for approval, JI 2nd the motion, all in attendance voted yes, motion passed

JK + move \$12.6k from brochures (6720) to advertising (5130) budget

X. FUTURE AGENDA ITEMS Discussion

XI. SET NEXT MEETING Discussion

Wednesday, February 27, 2019 at 11:00 AM

105 West Clay Street, Ukiah CA 95482

Call-in: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

XII. ADJOURN Possible Action

11:24 AM