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**MENDOCINO COUNTY TOURISM COMMISSION, INC.**

**Finance Committee Agenda DATE: Wednesday, July 25, 2018 TIME: 11:00 AM**

**PLACE: 390 W. Standley Street Ukiah, CA 95482
CALL-IN: Redwood Empire Fair Grounds, 1055 N State St, Ukiah, CA 95482**

\*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

**I. CALL TO ORDER 11:02am**

**II. ROLL CALL: Jennifer Seward, John Kuhry**

**III. CHAIR’S COMMENTS**

**IV. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**Travis asked what they’d like to see each meeting moving forward… JK & JS would like to see check register, CC statements and Quickbook reports as presented to BOD.**

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

**V. REVIEW MAY & JUNE CREDIT CARD STATEMENTS A**

**VI. REVIEW CURRENT STAFF & CONTRACTOR REIMBURSEMENTS**

**VII. REVIEW AND POSSIBLE ACTION TO APPROVE MAY FINANCIALS and JUNE *PRELIMINARY* FINANCIALS (P & L AND BALANCE SHEET) APPROVED**

**VIII. UPDATE ON AUDIT PROCESS WITH JOE ARCH, CPA**

**X. SET NEXT MEETING 8/29/18 11AM Ukiah office 105 W. Clay Street**

**XI. ADJOURN 11:49am**