

**MENDOCINO COUNTY TOURISM COMMISSION, INC.**

**BOARD OF DIRECTORS AGENDA DATE: Tuesday, March 20, 2018 TIME: 1:00 PM**

**PLACE: 390 West Standley Street, Ukiah CA
CALL-IN LOCATIONS: 345 N. Franklin St., Fort Bragg CA and** [**1016 Main Street, St. Helena**](https://maps.google.com/?q=1016+Main+Street,+St.+Helena&entry=gmail&source=g)**, CA
Call In Number: TBD – look for an update on Monday the 19th.**

\*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. CHAIR’S COMMENTS**

**IV. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

**V. CONSENT AGENDA ITEMS**

The Consent Agenda is considered routine and non-controversial and will be acted upon by the MCTC Board at one time without discussion. Any MCTC Board member may request that any item be removed from the Consent Agenda for individual consideration.

a. Approve Minutes from February 28, 2018 Meeting

b. Approve Whistleblower and Grievance Policy Approvals

c. Approve Quarterly Report for October – December 2017

**VI. CLOSED SESSION – to discuss confidential personnel issues/Executive Director Search Update**

**VII. EXECUTIVE DIRECTOR REPORT**

a. Updates

**VIII. MARKETING COMMITTEE UPDATE**

a. Marketing Committee Chair Report

**IX. ORGANIZATIONAL DEVELOPMENT COMMITTEE UPDATE**

a. Report from Retreat 2/13/18

**X. FINANCE COMMITTEE UPDATE**

a. 2018-19 Budget Draft

**XI. PERSONNEL COMMITTEE UPDATE**

a. Personnel Committee Chair Report

**XII. FESTIVAL COMMITTEE UPDATE**

a. Festival Committee Chair Report

**XIII. VISITOR SERVICES COMMITTEE UPDATE**

a. Visitor Services Chair Report

**XIV. CANNABIS TASK FORCE UPDATE**

a. Cannabis Task Force Chair Report

**XV. FUTURE AGENDA ITEMS**

**XVI. NEXT MEETING**

**XVII. ADJOURN**