



**MENDOCINO COUNTY TOURISM COMMISSION, INC.**  
**Organizational Development Committee Agenda**

**DATE: Thursday, September 12, 2019 TIME: 3:00 PM**

**PLACE: 105 W. Clay Street, Ukiah CA 95482**

**\*CALL-IN LOCATION: Mendocino Coast Chamber of Commerce at 217 S. Main St Fort Bragg, 95437**

**BRIDGE NUMBER: (707) 671-7833 | CONFERENCE CALL NUMBER: 1286 # | PARTICIPATION PIN: 50-8962 #**

\*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above

**I. CALL TO ORDER**

**II. ROLL CALL**

<b>a. Committee Members</b>	<b>Attendance Status</b>		<b>Title</b>
Cally Dym (CD)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Chair
Sharon Davis (SD)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Member
Jennifer Seward (JS)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Member

  

<b>b. Staff Members</b>	<b>Attendance Status</b>		<b>Title</b>
Travis Scott (TS)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Executive Director
Emily Saengarun (ES)	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	Administrative Services Manager

**c. Introduction of Guests**

**III. CHAIR'S COMMENTS**

**IV. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

**V. CONSENT AGENDA ITEMS  Discussion**

- a. Minutes from September 2018 Meeting – **No meeting held**

**VI. ITEMS FOR REVIEW  Discussion**

- a. Board of Director Seat Vacancies & Recruitment
- b. BID Board Vacancies
- c. Organizational Committee Responsibilities:  
The Committee shall be responsible for informing and advising the Board in the fulfillment of the Board's duties and obligations, for establishing the process for recruitment and selection of at-large Committee members, for planning the Annual Meeting and annual training and orientation of Board members, executing an Annual Community Communications Plan, and upon request, assisting the County in recruiting the Corporation's potential, future Board members.

**XI. FUTURE AGENDA ITEMS  Discussion**

**XII. NEXT MEETING DATE  Discussion**

TENTATIVE: TBD

**XIII. ADJOURN  Action**