



MENDOCINO COUNTY TOURISM COMMISSION, INC.

PERSONNEL COMMITTEE MEETING AGENDA & CLOSED SESSION

The Personnel Committee shall be composed of a total of three (3) Directors and shall be chaired by the Chair of the Board. The Executive or its designee of the Corporation shall attend all Personnel Committee meetings as a non-voting member to provide staff support. The Committee shall be responsible for evaluating the performance of the Executive, and, upon request, assisting the Executive in determining the Corporation's staffing needs, and in creating job descriptions and determining compensation for all staff. - *bylaws, Article 6, Section 6.1, (d) (ii)*

DATE: Thursday, February 2, 2017

TIME: 10:00 AM

PLACE: Redwood Empire Fairgrounds, 1055 North State St., Ukiah, CA 95482

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. EXECUTIVE DIRECTOR SEARCH PROCESS
- V. DEPARTURE PLAN
 - a. Goals & Objectives for Current Director
 - b. Interim Director Discussion
 - c. Exit Interview Process
- VI. CLOSED SESSION
 - a. Executive Director Compensation Package
- VII. NEXT MEETING DATE
- VIII. ADJOURN