

Hi Kathy!

Thank you again for your clarification on the matters that Visit Mendocino County is asking Caren to quote. They are:

1. Review of Audit Reports for the 2014-2015 tax years: and
2. Risk assessment of 2012 and 2013 tax years based on the CPA's recommendation.

Caren's quote for these services is \$1,000. Actual time is billed at \$375.

Thank you for considering our office this project.

Sincerely,

Patti Speer, Legal Assistant

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